

**MILLSAP ISD FACILITY USE POLICY (GKD Local Adopted 05/31/04)**

- 1. The District shall permit non-school use of designated District facilities for educational, recreational, civic, of social activities when these activities do not conflict with school use or with this policy**
- 2. Requests for non-school use of District facilities shall be will be honored on a first-come, first served basis**
- 3. The right to revoke a scheduled non-school use at any time is reserved by the Superintendent or designee**
- 4. Should conflict with school-related use arise after agreement for use is made, the school-related use will take priority**
- 5. Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property**
- 6. The District shall not permit nonprofit organizations not affiliated with the District to conduct fund-raising events on District property**
- 7. The District shall not permit individuals or for-profit organizations to use its facilities for financial gain**
- 8. The Superintendent is authorized to approve use of any District facility**
- 9. Any organization or individual approved for a non-school use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the non-school use**
- 10. Non-school users shall be charged a fee for the use of designated facilities**
- 11. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property**
- 12. Make no alteration, temporary or permanent, to school property without prior consent from the Superintendent**
- 13. All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs**